

Black Jack Skier Development Program: Volunteer Requirements and Support Selection

In order that the programming delivered to athletes in the Black Jack Skier Development Program (BJSDP) is of the highest quality, the BJSDP requires skilled volunteer help from coaches, parent helpers, and waxers.

1. The Head Coach/Trip Lead will be responsible for determining the necessary volunteers for each event. Those interested in a position are encouraged to volunteer for that position by noting their availability on the trip excel sheet.
2. Selections for volunteer positions will be made with the maximum benefit to the athletes as the guideline.
3. Selection for volunteers requires both male and female members in support positions, unless all athletes are accompanied by a parent. This requirement is mandatory for all BJSDP sponsored events. In the case of group accommodation arrangements, both male and female support members shall reside with the team. The trip will not be supported by the Black Jack Ski Club if this requirement cannot be met. Exceptions to this requirement can only be made through an application submitted by a minor's parent or by an adult athlete. The application for an exception is to be made in writing to the Head Coach/Trip Lead no less than 3 weeks prior to departure. In the case of multiple athletes affected, each athlete requires the submission of a separate application for an exception. The submission is to include evidence that the athlete has a plan of how to obtain assistance in case of a personal crisis.
4. Adults that work with young skiers require a current criminal record check. See Appendix A.
5. If required, an expert may be contracted to assist the Head Coach/Trip Lead to deliver the highest level of support at an event. As this can be costly, advanced notice of the need to hire support will be given to athletes prior to the event.
6. Volunteers filling a defined event position, such as food coordinator or ski preparation (waxer), are expected to be available for the duration of the event. This means the volunteer is available from the start of the trip through to the conclusion of the trip. Entering or exiting an event part way through compromises the continuity of support for the athletes.
7. Support at camps can include the following:
 - 7.1. Driving (team van drivers require a Class 4 license)
 - 7.2. Coaching
 - 7.3. Food service (coordinator/cook)
8. Support at races can include the following:
 - 8.1. Driving (See 6.1)
 - 8.2. Waxing: individuals require proficiency in the following:
 - 8.2.1. Glide wax application
 - 8.2.2. Fluoro/non-fluoro powder application
 - 8.2.3. Klister application
 - 8.2.4. Hard wax application
 - 8.2.5. Skiing ability/testing
 - 8.3. Coaching, including helping the Head Coach/Trip Lead to provide direct athlete support
 - 8.4. Food service (coordinator/cook)

Appendix A

SCREENING POLICY: Black Jack Skier Development Program (BJSDP)

In British Columbia, if you work with, volunteer with, or have the potential for unsupervised access to children and/or vulnerable adults, you are required to complete a criminal record check. The Black Jack Skier Development Program (BJSDP) understands that the screening of identified individuals is part of providing a safe sporting environment. This policy applies to all individuals whose position within BJSDP is one of trust or authority which may relate to, at a minimum, the finances or supervision of young people, or people with a disability.

Not all individuals associated with BJSDP will be required to undergo screening through this Policy because not all positions pose a risk of harm to the BJSDP or its participants. BJSDP has determined that, at a minimum, individuals designated as coaches or helpers who are likely to supervise athletes under 18 years of age at training, training camps, or competitions, are required to provide a criminal record check. Coaches and helpers who are under 18 years of age do not require a criminal record check.

Procedure:

1. The BJSDP Coordinator will be responsible for receiving and reviewing all submitted documents.
2. The BJSDP Committee is responsible for reviewing criminal record checks which get flagged. Based on such reviews, the BJSDP Committee makes decisions whether such individual will assume the position.
3. Criminal Record Checks are valid for a period of five years.

Link to apply online: <https://justice.gov.bc.ca/criminalrecordcheck>

Access Code: 69AGM5CWCE