

Minutes
Black Jack Cross Country Ski Society AGM
Zoom Call 7pm
Thursday, May 21, 2020

Attendance: Mike Heximer, Jan Luppens, Mark Merlo, Howard May, Sharman Naicker, Linda Allis, Adele Pratt, Krista Svedahl, Kris Heale, Linda Merlo, Dave Wood, Allison Brown, Kate Mahoney, Mike Maturo, Maya Maturo, Julien Locke, Dave Gibson, Tammie Gibson, Andy Morel, Eileen Daniel, Ian Sibbald, Kate Koczor, Mark Richards, Jacqui Richards, Helen Clugston, Liz Moore, Russel Vinegar, Lenovo Tab M8 (?), Chris Legler, Valerie Legler, Alex Loeb, Ethan Meginnes, Mia Boiridy, Chris Graves, Lea Boiridy-Graves, Fred Bushell (36 members)

Call to order: 7:02 pm

Adoption of the Agenda moved: by Mike Heximer, **seconded** by Howard May to adopt. **Carried.**

Approval of Minutes of AGM April 25, 2019: moved by Mark Merlo, **seconded** by Mark Richards to adopt the minutes. **Carried.**

President's Report: Mike Heximer and Jan Luppens

- There are 4 outgoing directors: Orin Jonat, Carol Cooper, Sharman Naicker, Mike Heximer (has served 8 years, maximum allowed as per bylaws). Krista Svedahl took on Carol's role as Secretary as of April 1, 2020. Thank you to the outgoing directors for their tremendous efforts.
- The club is in great shape. It was a successful year in all respects. Additional thanks to Fred Bushell and Howard May for the many hours of volunteer work.

Financial Report: Jan Luppens

- The club has entered a contract with Virtual Heights Accounting (Alyssa Bryden) as of May 1, 2020. Transition is ongoing. Virtual Heights prepared the financial statements for this meeting.
- 2017-18 financial statements (year end Sept. 30, 2018) were presented. These were not available at the 2019 AGM. **Moved** by Alex Loeb, **seconded** by Mike Heximer to accept the 2018-19 financial statements. **Carried.**
- 2018-19 financial statements (year end Sept. 30, 2019) were presented. **Moved** by Mark Richards, **seconded** by Linda Allis to accept the 2018-19 financial statements. **Carried.**
- Jan presented **Balance sheet as of April 30, 2020**. Note that 'Reserve Fund' indicates grant money that needs to be spent on specific projects. **Profit/Loss Statement (Oct. 2019-April 2020)** also presented. Note that approx. \$10,000 will be added to donations (Nordiq Canada 100 Campaign). The profit of \$22,000 is before funds are set aside into the 'Major equipment/Infrastructure repair' fund. The upcoming pump rebuild of \$24,000 is already accounted for. Discussion re: appropriate amount being set aside in the 'Major equipment/Infrastructure repair' ('Big Cat Kitty') fund, determined that \$20,000 per year is appropriate for pumps, engine rebuilds, Ginzu repairs.

Directors' Reports:

- **Membership:** Linda Allis

Total number of registrants	741
Adults (19-64)	361
Junior (6-18 or full time student)	39
Senior (65-74)	82
Golden Age (75 yrs)	32
Child (5 and under)	28
Doggy Loop only	5
Family	39
Lifetime members and coaches	15

Format of season's passes will likely change next season. The bar code system did not work well. Photo ID may be an option. The computer in the kiosk needs to be replaced soon. Need a quote. See Alex Loeb for software.

- **Kiosk/Jackrabbits:** Mike Heximer presented details of reports from Kathleen Hill (Kiosk Manager) and Andy Fancy (Jackrabbit Program Coordinator).

Total 63 participants - 28 bunnies, 35 Jackrabbits
 11 volunteer coaches
 2 youth assistant coaches
 Alpine Grind donated Hot Chocolate every Sunday
 Terrain park and new Adventure Trails were popular

Kiosk team of Kathleen and 3 others worked well together. Square POS went well, tap payments were great during COVID. Successful lock box fee collection at biathlon trail head. Bar code scanning system failed. A new printer was purchased. Rental fleet showing some wear.

- **Biathlon:** Mike Heximer
 6 Adults and 2 youth for most of the year
 5 new youth started at end of year
 2 Athletes competed at BC Winter Games bringing home 4 medals
- **Trails:** Sharman Naicker
 Trails development - Tall Timbers North & South Extensions, Adventure Trail and Viewpoint Trail.
 Trail maintenance - Ditching and culvert installation on Biathlon Connector & Neptune Creek Trail.

Work bees last fall – October 20 and 26. 18-20 people showed up each time. This represents only 5% of the total club membership. No interest from membership in proposed 'Adopt a Trail' program to increase volunteer involvement.

Trail signage and map upgrades are necessary. Board has allocated \$3000, City of Rosland (CBT allocation) \$2500.

Improvements to Viewpoint Trail & Adventure Trails will continue.

Planning - Further extension of Tall Timbers past Murphy Creek possibly to the Old Growth Forest. Improvements to the stadium area at Biathlon.

- **Grooming and Maintenance:** Howard May
Grooming: Difficult start to the year due to low snow, Ginzu grooming only. Made much easier by off season maintenance. 2 new trails - Viewpoint and Tall Timbers extension. Received \$2500 from KalTire to develop the Adventure Trail.

Maintenance: First time in at least 6 years the club has not had to bring in outside mechanic for repairs mid season. Great team effort from the team - Rick Ewing, Peter Laycock, Peter Plaunt, Fred Bushell and Andy Morel. Replaced one of the Ginzu snowmobiles over the season. Off season outlook - one piston bully needs a hydraulic system pump rebuild (\$25K).

- **Skier Development:** Mark Merlo
Skiers: 24 in Track Attack, 16 in racing program. Successful year for athletes with many personal bests. Notable accomplishment by Remi Drolet - member of silver medal winning Canadian male team at World Jr Championships.

Coaching: Head coach Dave Wood has retired. An offer is in process to a potential new coach. Daniel Merlo has been hired as a temporary assistant coach and is providing direct athlete support.

Finances: In a typical year roughly \$60 000 passes through the SDP books. A bookkeeping service was contracted to reduce volunteer requirements. This system was not as effective as hoped. There will be further work to reconcile all costs and expenses. The program is still solvent, despite the challenges.

Going forward: The 2020-21 season has begun. Registration is open on Zone4. Program is proceeding with training plans developed by Dave Wood, and athlete support by Daniel Merlo. Covid-19 guidelines (as developed by BC Heath, viaSport, and CCBC) are being followed. Task 1: Develop financial workflow with new accounting service. Task 2: Close 2020 financials. Task 3: Complete hiring of new Head Coach.

- **Racing/Tourism Rossland:** Adele Pratt
Past year's events: Kootenay Cup/BC Winter Games trials, Tour de Soup, Black Jack Loppet. All were successful

Next year's events are:

Noram/Kootenay cup Dec 18-20 – Final decision will be made in Oct. re: event proceeding in light of covid situation. No financial investment is needed, other than some upgrades that will benefit the club regardless.

Black Jack Loppet Feb 20, 2021

Tour de Soup date TBD

Election or appointment of directors for the 2020-21 season

Current directors that have indicated they will return:

Jan Luppens

Linda Allis

Howard May

Mark Merlo

Adele Pratt

Krista Svedahl

Members that have come forward:

Dave Gibson

Chris Legler

Russell Vinegar

Moved by Mike Heximer, **seconded** by Alex Loeb to accept this slate of directors as presented. **Carried.**

Business arising

- **Additional Dog Trails**

Best considered at a regular board meeting or by committee, decision should be informed by past survey of members and insurance requirements. May be useful to gather factual data from other clubs.

- **Condition of the Timing Hut**

Mouse infested. Health hazard for timing crew.

- **Extension & Condition of the Lighting Loop**

More information needed. Mark Richards is interested in helping.

- **Increased Volunteer Engagement & Involvement**

Dave Gibson interested in this area.

Moved by Mike Heximer, **seconded** by Sharman Naicker to adjourn. **Carried. Meeting adjourned 8:39 pm.**